Rev. 18.06.2018

**TEMPLATE; PROJECT OUTLINE NSRF’s INDUSTRY PROJECTS.**

Final project description follows the same template; the heading will then be adjusted.

NB! All the questions must be answered

Write "Not applicable" in cases where the questions are irrelevant.

|  |  |
| --- | --- |
| **Date** | *dd.mm.yyyy* |
| **Submitted by** |  |
| **Complete project title** | *Descriptive and understandable*  |
| **Short title (max 55 pts)** |  |
|  |
| **Grant recipient** | *Name of the seafood industry company. / technology company.* |
| **Contact person at recipient** | *Reporting / financial responsible; often project leaderIncl. E-mail address / telephone*  |
| **Cooperation partners** | *Technology companies?**R&D?**Company / shipowner / vessel?* |
|  |
| **Project leader\*** | *Responsible for the project.Incl. E-mail address / title / telephone**CV* |
|  |
| **Background** | *Rationale for project execution? Context / relevance / problem description?**Follow-up of previous projects?**Relevance to NSRFs annual priorities?*  |
|  |
| **Objectives**  | *Purpose of the project?* *Problem to be solved?* *Main- / sub goals?**(Concise, clear measurable goals; bullet points).* |
|  |
| **Expected value to industry**  | *1)Implication of reaching the goals; short / long term – for whom?* *2)Increased profitability / reduced costs / incr. incomes?* *Estimate of ROI- time?* *Resource input vs. potential output / outcome / value?* *Argument for the size of the project budget?**3)Expected impact on product qualities?**4)Expected impact on production capacity?**5) How results contribute to HSE in the company?**6) Environmental effect of the results?* |
|  |
|  |
| **Working plan** | * *Description of the activities and deliveries with different phases / steps of project as planned;timetable, milestones, methods, activities, main deliverables, building on previous projects etc.*

* *Project participantsTechnology, R&D, company, vessel etc.Responsibilities relating to different parts of project Competences / resources per partner.*

*The project must appear realistic and executable within planned budget / resources and working plan* |
| **Deliverables** *(Final list to be agreed between recipient and NSRF)* | *Minutes from Reference Groups (RG) meetings**Reports on progress underway**Final report**Fact sheetsScientific articles**Physical installations* |
|  |
| **Plan for implementation** | *How results will be implemented in the company?Conditions for results to be implemented in the seafood company?**Link to relevant development activities in the company?Is the project part of company strategy?* |
| **Communication** | *How should results be communicated?* |
|  |  |
|  |  |
| **Start date** | *dd.mm.yyyy* |
| **End date** | *dd.mm. yyyy* |
| **Project group** | *Group carrying out the activities of the project.**List of participants, incl. place of work, e-mail address and telephone.* |
| **Reference group** | *The RG has an advisory roll in the project.**List (suggestion) members; position, work place, e-mail address and telephone.* |
|  |
| **Attachments** | *Budget template, progress report and financing*  |
| **Comments** |  |
| **IPR** | *Description of the background that can be taken into the project* |
| **Patent** | *Is there any intention to patent application based on the project results?* |
| **Large, medium or small companies** | *Specify whether the applicant is a large, medium or small company (see the State Aid Code of the EEA Agreement).* |